

Library Director Position
Town of Westerlo Public Library
Westerlo, New York

The Town of Westerlo Public Library seeks an enthusiastic, creative individual to help our rural municipal library further our mission to enrich lives, promote lifelong learning, and strengthen our community.

Serving a population of 3,300, the Westerlo Public Library values customer service. It has an annual budget of \$83,000 and is governed by a seven-member appointed board of trustees. The Library recently completed extensive renovations including interior improvements in furnishings and utilities, as well as a new community room with a state-of-the-art projection system. The Board is looking for a director with strong skills in innovative programming to expand the use of this space. For more information about our library and our town, please visit westerlolibrary.org and townofwesterlony.com.

The Board of Trustees is looking for a candidate with strong leadership skills whose duties will include but not be limited to: fiscal management and budget oversight, personnel administration, collection development, facilities management, program development, long range planning, grant application/administration, and community and public relations including website maintenance.

The minimum qualifications for this position include at least two academic years of full-time study in an approved college or university or its equivalent. Library experience and education will be considered a plus. The position is a Civil Service position, and permanent appointment is contingent upon passing the appropriate Albany County Civil Service exam.

This is a 30 hour/week position with an annual salary of \$28,000. Benefits include two weeks of paid vacation, participation in the New York State Retirement System, and eligibility to enroll in the Town's health insurance coverage. The Board encourages and supports Continuing Education opportunities for the Library Director.

Applicants should submit a cover letter, resume, and contact information for at least two professional references to the Search Committee via email at directorsearch@westerlolib.org.

Application review will begin July 1, 2019 and continue until the position is filled.